

premiere ANAHEIM

IMPORTANT INFORMATION & DATES

EXHIBITOR REGISTRATION AND CREDENTIALS

Exhibitor Credentials are provided **DIGITAL ONLY** and will be available 30 days prior to the event. Exhibitors will receive a password and link via email from [EventsPass](#).

Exhibitor credentials are to be used only by Exhibit Personnel working in the show. Quantity of credentials are distributed as follows: (5) Credentials per 10' x 10' Space

Each Exhibit Personnel must have their own Exhibitor Credential on their person or mobile device. See the Registration Assistance counter for help regarding credentials.

Starting Saturday April 1, No one will be allowed on the show floor without credentials.

MODEL REGISTRATION – Available Thirty (30) days prior to the show

Each exhibitor is allotted three (3) models/day per 10x10 booth. A **Model Procedure & Sign-up form** is required and **should be submitted by five (5) days prior to the 1st day of show.**

Contact Premiere Exhibit Services at customersupport@premiereshows.com for any model questions.

SHOW SCHEDULE

Exhibitor Move-In		Exhibitor Move-Out	
Friday, March 31	8:00am – 5:00pm	Monday, April 3	5:30pm – 10:00pm
Saturday, April 1	8:00am – 5:00pm	Tuesday, April 4	8:00am - 1:00pm
Exhibit Hours			
	Sunday, April 2	9:00am – 6:00pm	
	Monday, April 3	9:00am – 5:00pm	

NOTES FOR MOVE IN/OUT – UNION Only single trip hand-carry (no dollies/carts allowed) is permitted by the exhibitor into the Facility. Exhibitors may set up their exhibit display if one person can accomplish the task in less than one-half (1/2) hour without the use of tools. If exhibit preparation, installation, or dismantling requires more than one-half (1/2) hour, exhibitors must use union personnel supplied by the Official Service Contractor.

START DATES & DEADLINES

February 27th | Advanced Shipment Warehouse Receiving **Start** | Exhibitor Shipping | Connect to [GES](#)

March 3rd | Last Date to Submit | General Liability insurance with at least \$1,000,000 per occurrence, \$2,000,000 general and naming Informa Markets dba Premiere Show Group, Anaheim Convention Center and GES as additionally insured. | Submit Certificate of Insurance to ana@premiereshows.com.

Exhibitors needing a COI can Connect to [Rainprotection](#) (Recommended Provider)

March 3rd | Last day to submit | Hanging Sign Approval Request | connect to customersupport@premiereshows.com

March 10th | Incentive Rates End | Decorator Services (tables, chairs, labor, stages, etc.), Utilities (Electrical, Plumbing), Rigging | Connect to [GES](#).

March 10th | Last Day to Order (or Late Fees) | Booth Catering | Connect to [Aramark](#)

March 15th | Incentive Rates End | Wifi / Internet / Phone / TV Services | Connect to [Smart City](#)

March 20th | Order Deadline | Floral | Connect to [National Plant Floral](#)

March 28th | Advanced Shipment Warehouse Receiving **End** | Exhibitor Shipping | Connect to [GES](#).

April 1st | On-Site Shipping Starts | Exhibitor Shipping | Connect to [GES](#)